

Windham Endowment for Community Advancement 2025 Community Grant Program Application

Grant applicants must be a Windham, NH-based 501(c)(3) organization, a Town of Windham committee/commission, or the Windham School District. All applicants must fulfill the requirements of the Community Grant Program Guidelines.

HOW TO APPLY

Completed application packet includes:

- ▶ This four-page application form
- ▶ List of organization leaders with titles (can be listed on this application form or provided as a separate page)
- ▶ Supporting documentation detailing the project or need (if applicable)
- ▶ IRS tax determination letter (required for 501(c)(3) organizations only)

Submit complete application, including all supporting documents in PDF format to: communitygrant@windhamendowment.org

Email size should not exceed 20 mb. If your application includes large files, please either compress them sufficiently using ZIP or include a URL link to the file(s).

Please note that only electronically submitted applications in PDF format will be accepted.

APPLICATION DEADLINE

Completed application packet, including the above items, must be received no later than 5 p.m. on **March 1, 2025**:

QUESTIONS?

For more information, email communitygrant@windhamendowment.org.

Information can be typed directly on this form using Adobe Acrobat. If additional space is needed (or you would prefer), please type "see attached" and include additional pages with the application.

CONTACT PERSON

Name

Position within the organization

Phone

Email

ORGANIZATION *Select one:*

- 501(c)(3) organization Town of Windham committee/commission Windham School District

Legal name of organization

Mailing address

Street address (if different from mailing address)

Website address

Facebook

Instagram

Linkedin

IRS EIN (if applicable)

Organization leaders with titles (e.g., Board of Directors, trustees, officers, chairperson, faculty advisor, etc.).



Windham Endowment *for*
Community Advancement

ORGANIZATION

Description

Tell us about your organization. Please include your mission, examples of how you serve the Windham community, and other projects you have done in the past.

PROPOSED PROJECT

Title	
Budget	Total project budget \$ Amount requested from the Windham Endowment \$ <i>(up to \$2,500)</i> If the requested grant amount does not cover the total project, how will the remainder of the project's budget be funded?
Timeframe	Project start date Project completion date
Project description	Explain how requested funds from the Community Grant will be used. Describe your project in detail—include its location, purpose, and scope. How does your project relate to education, culture, recreation, or the environment in Windham?

PROPOSED PROJECT

Community impact

How does the project address the interest and needs of Windham residents?

Beneficiaries

Who are the anticipated beneficiaries of the project? Please provide an estimate of the number of persons who will benefit from this project.

Measurement and evaluation

What is the plan to document progress and results?

Sustainability

What is the plan for sustaining this project beyond the life of the grant? *(if applicable)*

TERMS OF AGREEMENT

Application

When submitted, applications become the property of the Windham Endowment. Applications will be treated in a confidential manner and will be seen by the Selection Committee, the Executive Committee, and by others associated with the Windham Endowment, as necessary.

If an applicant is selected to receive a grant, the Windham Endowment may choose to use elements of their application and project in promotional materials.

Final report

If selected, the organization commits to completing the project within twelve calendar months following receipt of funds. The organization agrees to submit a final report within 45 days of project completion and return any unused funds to the Windham Endowment with the final report.

SIGNATURE

Signature

Date

Position within the organization